



MINUTES

Meeting:	National Park Authority
Date:	Friday 1 November 2019 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Cllr A McCloy
Present:	Cllr D Chapman, Mr P Ancell, Cllr J Atkin, Cllr W Armitage, Mr J W Berresford, Cllr P Brady, Cllr M Chaplin, Cllr C Farrell, Cllr C Furness, Cllr A Gregory, Mr Z Hamid, Cllr A Hart, Mr R Helliwell, Cllr I Huddleston, Cllr C McLaren, Cllr V Priestley, Miss L Slack, Mr K Smith, Cllr P Tapping, Ms Y Witter and Cllr B Woods
Apologies for absence:	Cllr D Birkinshaw, Dr J Haddock-Fraser, Cllr Mrs G Heath, Cllr B Lewis, Cllr Mrs K Potter, Cllr R Walker, Mrs C Waller and Cllr G D Wharmby.

57/19 CHAIR'S ANNOUNCEMENTS

- The Chair announced that tickets for this years' Staff Committee Christmas Raffle were now available to purchase and that the proceeds from the sales would be going to the Bakewell and Eyam Community Transport.
- The Chair also informed Members of the sale of a calendar and that proceeds from that would be going to the Peak District National Park Foundation.
- A Member discussion on the Landscape Review – Final Report would follow the Authority Meeting.

58/19 URGENT BUSINESS

There were no urgent items.

59/19 MEMBERS DECLARATIONS OF INTEREST

Item 11

It was noted that all Constituent Authority Members had an interest in the Statements of Common Ground Protocol as part of the duty to cooperate in producing Local Plans.

60/19 PUBLIC PARTICIPATION

There were no members of the public present to speak.

61/19 MINUTES OF PREVIOUS MEETING OF 6 SEPTEMBER 2019

The minutes of the last Authority Meeting held on 6 September 2019 were approved as a correct record.

62/19 AUTHORITY CHAIR UPDATE

The Chair gave the following updates:

- 2 books have recently gone on sale – “The Land that Made Us” and “Reading the Peak District Landscape” the latter of which was written by Mr John Barnatt former Archaeologist at the Peak District National Park.
- The Parishes Day took place on the 12 October 2019 and the Climate Change Summit on the 15 October, both of which were very well attended. Thanks were given to Officers and Members for their input.
- The launch of the first Ambassador Centre at St Michaels, Hathersage took place on the 2nd October 2019
- Attended an away day for the Peak District National Park Foundation Trustees with Zahid Hamid.
- Attended the Stanage Forum Open Day.
- Attended the National Parks UK Conference in September with Robert Helliwell in the Yorkshire Dales.
- Attended the National Parks England AGM.

63/19 CHIEF EXECUTIVE'S REPORT (SF)

The Chief Executive had provided a written update on some key items since the previous Authority Meeting.

RESOLVED:

That the report be noted.

64/19 2019/20 QUARTER 2 CORPORATE PERFORMANCE & RISK MANAGEMENT REPORT (HW)

Holly Waterman, the Senior Strategy Officer – Research introduced the report.

Members considered the report which provided monitoring information on the review of performance against the second quarter (July – September 2019) of the first year of the new Corporate Strategy, together with monitoring of the corporate risk register, Freedom of Information and Environmental Information Regulations requests and complaints.

The Chair then took the Members through each of the Performance Report Outcomes.

Members welcomed the report and the Officer recommendation as set out in the report, was moved, seconded, put to the vote and carried.

RESOLVED:

1. That the Q2 performance report, given in Appendix 1 of the report, was reviewed and any actions to address issues agreed.
2. That the Q2 corporate risk register given in Appendix 2 of the report was reviewed and status of risks accepted.
3. That the status of complaints, Freedom of Information and Environmental Information Regulations requests, given in Appendix 3 of the report, was noted.

65/19 EXTERNAL AUDIT (MAZARS): 2018/19 ANNUAL AUDIT LETTER (A1362/ DH)

Members considered the annual audit letter of the External Auditors' (Mazars) for 2018/19. John Pressley, of Mazars was present to introduce the report and answer any questions from Members.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

That following consideration, the receipt of the 2018/19 Annual Audit Letter be noted.

66/19 INTERNAL AUDIT REPORT BLOCK 1, 2019/20 (A1362/7/PN)

Ian Morton, Internal Auditor from Veritau was present to introduce the report which gave details of the internal auditors' recommendations for the first block of the 2019/20 audit programme and the agreed actions for consideration. He reported that in general things were very good with 1 or 2 slight adjustments, and when adjustments had been suggested, they had received a positive response from Officers. He thanked Officers for their support, and informed Members that the next planned audit visit was the 13th January 2020.

The recommendation as set out in the report was moved, seconded, put to the vote and carried.

RESOLVED:

That the internal audit reports for the three areas covered under Block 1, for 2019/20 as set out in the Appendices 1-3 in the report, were received and the agreed actions considered and noted.

67/19 AGREEING THE PROTOCOL FOR STATEMENTS OF COMMON GROUND (BJT)

Brian Taylor, Head of Policy & Communities introduced the report which was to agree the arrangements for the National Park Authority to agree and approve the Statements of Common Ground, which form an important role in addressing cross boundary strategic planning issues.

The Chair requested an amendment to Recommendation 2 so Members were informed when the Statements of Common Ground were approved, and Members asked that the wording to Recommendation 2 be amended to include the Chair of Planning being consulted. Both amendments were accepted.

The recommendations subject to the agreed amendments was moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To note the role and status of Statements of Common Ground and the arrangements for developing statements with constituent authorities.**
- 2. To delegate to the Chief Executive, the authority to approve Statements of Common Ground, subject to consulting with the Chair of the Authority and the Chair of Planning before doing so with the Members being informed of the Statements of Common Ground as they are agreed.**

68/19 OUTSIDE BODY AND CONFERENCE FEEDBACK REPORTS

The Chair thanked Members for the reports that had been received, and encouraged all Members to feedback on any Outside Body and Conferences that they attend using the agreed template.

RESOLVED:

That the reports be noted.

The meeting ended at 11.20 am